

## Valley Preparatory Academy Attendance Policy

Our goal is to help each student graduate. If a student is not at school, he or she is not participating in the educational process.

- Students under 16 years of age are legally required to attend school. If a student is repeatedly truant, VPA is required to report this to the police.
- If a student is going to be absent it is the responsibility of the parent/guardian to report the absence to the school office **the same day as the absence**. If the student is over 18, it is the student's responsibility to report the absence to the school office.
- Unexcused absences are any absence where the school was not notified by the parent, guardian, or student (18 or older) as to why the student was unable to attend school.
- Students will be withdrawn after the 10<sup>th</sup> consecutive **unexcused** absence.
- Parents will receive notices by mail or phone of absences, especially those that may lead to loss of credit or withdrawal.